

Provider Advisory Board- Office of Childcare Licensing  
Tuesday, February 26, 2019  
7:00 p.m. - Board Meeting  
1683 New Burton Road, Dover DE

**Provider Advisory Board**  
**Minutes- 7:14-9:10 PM**

- Present- PAB Board- Connie Merlet, April Lee, Pat Scruggs, Casey Christofel  
Guests- Betty Gail Timm (OCCL), Trenee Parker (DFS), Karen Schreiber, Millie Charnick, Regina Sidney-Brown,
- Introductions
- Bylaws- (Connie) passed out and reviewed
- History of PAB- (Connie) various bills and preceding organizations which went into the creation of the Board, What the Board has done since its creation, relevant bills passed since Board was created
- Review of most recent OCCL Center Draft-
  1. Comment on most recent draft which Connie and April sent to OCCL were passed out
  2. Explanation of the process used when new regulations are put in place (comment periods and Register of Regulations) (Betty Gail)
  3. Betty Gail distributed a draft of changes to most recent draft based on comments which were sent to OCCL from various organizations and individuals
  4. Discussion of variety of issues- lead and Radon testing finances, medication rules with potential insurance problems, OEL certification problems. Background checks and nebulous need for multiple fingerprinting
- Other Information- going forward-
  1. Connie will review comment packet and see what can be removed based on changes Betty Gail presented, Casey and Pat will review latest comment packet and see what they feel needs to be added or changed. We can vote approval on these by email. Betty Gail will look into actual rules surrounding the need to have fingerprints retaken when going to a new center and whether changing it needs to be a legislative vote.  
All comments must be submitted by Monday, March 4 at 5 PM!
  2. Connie asked for two things to be on next month's agenda- discussion on or vote on new Chair and Secretary, possibility of having a table at Making A Difference Conference to introduce the PAB to a larger group of providers. She also asked for all PAB members to get back on anything else they want on agenda.

Next meeting- **March 19**, 7 PM, same location (Boy's and Girl's Club Dover)